



**Town of Arlington, Massachusetts**  
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## Minutes 11/18/2010

Capital Planning Committee  
 Meeting Minutes  
 November 18, 2010

In attendance were:

Steve Andrew  
 Adam Chapdelaine  
 John FitzMaurice  
 Charles Foscett, Chairman  
 Steve Gilligan  
 Diane Johnson  
 Ruth Lewis\*  
 Anthony Lionetta  
 Barbara Thornton\*

\* Denotes those not in attendance

1. Meeting Opened: Charlie Foscett called the meeting to order. Adam Chapdelaine provided packets of information to CPC members. The memorandum of the November 4 meeting was approved.
  2. STM Votes: Charlie Foscett reported that the Stratton School funding article was approved. STM also approved the revised Thompson School motion to support the rebuild of the school.
  3. Stratton School - More Funds: Adam Chapdelaine and Diane Johnson reported that we may be getting a \$4m award from the MSBA for the Stratton School. This would be from a new program that was announced in the early fall that Adam found and that Diane responded too. The program is targeted to building envelope type improvements (which is what we are doing at Stratton). The program requires a match (say 53%) from the Town. The Town funds already spent/authorized constitutes this match. We have already made it through the several rounds in the grant competition and should know if we are going to get the funds in a few weeks. The funds will be used to do more preservation work at Stratton.
- Arlington was eligible to seek these funds because we are a Green Community. It is a "pay as you go" program and the work needs to be completed by December 2011.
4. Light Sensor Switches – High School: Adam Chapdelaine reported on a proposal to install light sensor switches at the High School through via a Nstar energy saving program. The initiative would involve an initial outlay by the Town of about \$48k, a rebate from Nstar of about \$21k and is projected to have payback of 2 to 3 years. We would have to act soon to meet the application deadline. The funds for the outlay could come from residual funds in the Capital Plan budget.
- CPC discussion focused on the durability of the switches and how long they are expected to last. (point being that repeated replacements would wash out any cost savings) The CPC voted to approve the transfer of funds on the condition that the Deputy Town Manager confirm that the switches have a performance life of at least 12 years. He was also asked to check with other school systems that have installed these to understand any notable the pro's and con's.
5. Grant Policy: There was discussion on the CPC's draft Grant policy. The policy requests that departments report on any grants they are pursuing relative to capital requests. This issue was brought to a head by the School Department's boiler

replacement that occurred this spring. The draft policy has been floated by the police and fire chiefs and they have no major issues with it. The CPC voted to approve the policy. Adam Chapdelaine will circulate the policy to the department heads now and it will also include it in next year's call for requests.

6. Subcommittee Report -Police Requests: John FitzMaurice reported on Police Requests. A detailed written report provided to the CPC. Highlighted comments were:

a. Security System: There was discussion about this item, ranging from why it is needed in a 24/7 building, would future renovation work would impact it, and to what is the status the town-wide approach to security systems. This town wide approach has been discussed to several years and was to be led by Chief Ryan and David Good. The Town Manager was requested to check on this.

b. No capital requests are planned for firearms.

c. Tasers: The CPC voted to not approve this request. Chief Ryan should initiate community discussions about the use of Tasers outside of the CP process.

d. Tire Changing Machine: The question was raised as to how often the current machine is used. (Is there an alternative to purchasing?) Also, there maybe a reduction in the number of mechanic positions due to budget reductions from two to one. How will this affect this and other maintenance equipment requests?

e. Dog Pound: More information is requested. No action recommended this year.

7. Next Meeting: The next meeting is scheduled for December 2, 2010 at 5:00.

8. Adjournment: Meeting adjourned.